

EU General Data Protection Regulation (2016/679)

Conny Norman Company (**CNC**)

Integrity policy

CNC complies to the new EU regulations to protect, limit and on request remove collected personal data. CNC follows the current regulations and informs each employee of the right conduct when dealing with customer data.

This document is intended to clearly state how CNC safe-guard your personal data.

CNC is responsible for safe processing and storing of your personal data.

CNC is using safe services for storing personal data such as email exchange, personal data and business transactions.

CNC collects the following data

Personal data you shared with CNC

CNC collect and store information about you that have been received in trust of business communication and use cookies and similar technologies to run our website to help CNC better understand how you use it. Collected data can include: name, adress, business information, e-mail exchange, payment information, use of digital services, and other information necessary for, and depending on what kind of business communication you have with CNC.

Personal data CNC have collected about you

When you contact CNC for business purposes such as projects, visits, phone calls or communication via internet. CNC save data for reference in future business interactions or to better understand how you use our website.

CNC might use and store data related to your business from freely available internet sources such as search engines and your company's webpage.

How CNC use your personal data

CNC store your personal data to be able to verify your identity and update address details and other contact details for business interaction purposes.

Legal information

The collection of personal data is done in accordance to current laws and regulations and is done to be able to uphold agreements and perform business interactions. As a customer or business partner you have the right, at any time, to ask CNC to remove personal data that CNC have stored about you - given that this data are not relating to other laws in which CNC must keep data, such as business accounting, value added tax, purchase act, consumer purchase act.

How CNC share information that has been collected

Your personal data will not be transfered or sold to a third party for advertisement purposes.

CNC might need to share some personal data with our business partners, suppliers, contractors or delivery companies to perform business interactions. Some examples are: technical support, customer services, delivery services and financing services, payment services.

CNC might need to share personal data in the case of a legal dispute or if a government institute require this data according to Swedish law. Some examples are: tax authority, police, supervision agencies, government agencies.

How CNC protect your personal data

CNC use the best available technological solutions to protect your personal data. This is done to make sure that your personal data is safe with CNC and that your personal data will not be manipulated, get lost, destroyed or become accessible to unauthorized persons or entities. Our safety measures improve with technological advancements.

Storage of data

When you share your personal data you give CNC permission to register and store business communication for the purpose of business interactions. CNC manage personal data for the period necessary for current business interaction or for which CNC are required by laws, regulations or government requirements.

Your choices and rights

You have the right to require access to your personal data that CNC store about you and can at any time ask for this personal data to be corrected or removed. If you consider that the personal data that CNC store is wrong or have not been collected in accordance to current laws, you have the right to have this data corrected or removed. You can do this by contacting CNC via the website form or via e-mail. CNC might be required by law to store certain data about you to comply to current laws.

As a customer or supplier to CNC you can at any time withdraw your consent for storage of your personal data and ask for removal from our records.

CNC does however have the right to keep collecting personal data to uphold current business agreements for the duration of these agreements.